

APPL BOARD OF TRUSTEES
AGEND
May 10, 2022

I. 5:03 Call to Order

Present: Sharon Mellor, Laurel Rematore, Debi Veranth, Buie Hancock, Bill Mellor, Karen Bentz, Lauren Mellor, Interim Director - Kaila Clark and Regional Director Matthew Jordan.

Absent: Edna Lopez, Ken Simonis

Sharon thanked Kaila for her work during this unusual year and thanked the board for their support.

II. Approval of Minutes from April

Motion by Laurel to accept seconded by Karen. Approved

III. Report of the Nominating Committee

A. Election of Officers

Secretary: Debi Veranth, Motion by Sharon Mellor, 2nd by Karen Bentz.

Approved

Treasurer: Bill Mellor, Motion by Sharon Mellor, 2nd by Buie Hancock.

Approved

Vice-Chair: Karen Bentz, Motion by Sharon Mellor, 2nd by Lauren Mellor.

Approved

Chair: Lauren Mellor, Motion by Sharon Mellor, 2nd by Laurel Rematore.

Approved

B. Election of New Trustees

Lauren Mellor presented the names:

Pam Papworth: 2nd by Laurel Rematore. **Approved**

Tracy Tarker: 2nd by Buie Hancock. **Approved**

Lisa Oakley: 2nd by Buie Hancock. **Approved**

Karen Bentz is being requested for a second term. 2nd by Debi Veranth.

Approved

The Board will make these recommendations to City Council. New members will begin their terms after City Council approval.

C. Plan for New Trustee Orientation

The new trustees will be provided a training by Matthew Jordon and other board members one hour before our next board meeting (7/12/22).

IV. Report of the Selection Committee

An applicant was selected and declined the offer. We are currently advertising.

V. Library Policy

There was discussion as to the use of days off for adverse weather. Debi Veranth presented the current policy and the proposed policy. Laurel 2nd. **Approved.**

The new policy will be:

The Director, with approval from the Board Chair, may declare when administrative leave will be given for adverse weather. After 90 days of employment, if Anna porter Public Library is closed due to adverse weather conditions or other events, employees scheduled to work during the period of closure will be paid for the period of time the facility is closed, up to a maximum of 40 hours per fiscal year, unless otherwise prescribed by the board.

VI. Presentation and Approval of Budget Request to the City of Gatlinburg.

Ken Simonis was not present and has resigned from the board. The board has formed a special task force to work with Kaila Clark to get this ready for the City of Gatlinburg. Members include: Bill Mellor, Sharon Mellor, Lauren Mellor and Debi Veranth.

VII. Standing Reports

A. Treasurer's Report

Ken Simonis was not present to give his report.

B. Interim Director's Report (Kaila Clark)

Kaila Clark gave her report and an update to the proposed acquisition of Archival Storage Units and RFID Security System. **Lauren Mellor made a motion to ask the city for a total of 327,000 to include our regular funding plus six percent and ask for funding of these two special projects. Debi Veranth 2nd. Approved**

Kaila has contacted Sevier County Electric for a review of our electric usage and will need contact them again.

A review of the usage of our library on Wednesday evenings show that our library is being used well and we should continue our review. **Lauren Mellor made a motion to continue our review, Karen Bentz 2nd. Approved.**

Kaila Clark request the board review the amount of the fee for late return of a DVD. **Buie Hancock made a motion to reduce the fee from \$2.00 to \$1.00 per day. Bill Mellor 2nd. Approved**

C. Regional Director's Report

Matthew shared the number of retirements in our area and wished them well. In addition, he shared the passing of Norma Day. The beloved 22-year director at Rocky Top Library. She will be missed.

VIII. New Business

none

Lauren Mellor moved to adjourn, Buie Hancock 2nd. Adjourned.