

**Anna Porter Public Library
Board of Trustee Meeting Minutes
April 5, 2022**

Call to order 5:00 pm

Present: Sharon Mellor, Laurel Rematore, Debi Veranth, Buie Hancock, Bill Mellor, Karen Bentz, Lauren Mellor, Interim Director - Kaila Clark and Regional Director Matthew Jordan.
Absent: Edna Lopez, Ken Simonis,

Motion to accept previous minutes by Buie Hancock, 2nd by Lauren Mellor

Introduction of Kaila Clark as Interim Library Director

Kaila introduced herself and the board thanked her for all she is doing.

Library Operations

Discussion of the Small Business Center and its use. A small task force was formed and includes Bill Mellor, Lauren Mellor, Karen Bentz and Kaila Clark. They will create a listing of items needed to better establish this area as a place for small businesses to work.

Gaming location issue was addressed and will be settled once we are back to full staff.

Review of our Weather Closing Policy was addressed. The policy will be modified and brought to our May meeting.

Debi Veranth reported that the Search Committee had received 13 applications for the position of Library Director. We will attempt to have a nominee for our May meeting.

Lauren Mellor presented names for our new board members. This will be voted on at our May meeting.

A summary of our Treasurer's Report was given by Bill Mellor in Ken Simonis' absence. The budget for the City normally given at this meeting will be presented at our May meeting by Ken Simonis.

After reviewing our high electric bills Kaila Clark was asked to request a review from Sevier County Electric.

Interim Director Report

Kaila presented the cost of a security system for our books and the archival system. These will be presented to the city for review and possible funding.

Regional Director's Report

Matthew Jordon present Karen Bentz with her Tennessee Trustee Certification Certificate.

Executive Session

Compensation for Kaila Clark during her time as Interim Director was discussed and decided. We will also be correcting an error made in her salary adjustment from July 2021.

Salary adjustments for employees was decided on and will be given once our budget is approved from the city.

Motion to approve was made by Debi Veranth and 2nd by Laurel Rematore.

Motion to adjourn by Bill Mellor and 2nd by Karen Bentz.